



DB Cargo (UK) Ltd Access & Facilities Request Form

To request access and rail related services, as shown on the [DB Cargo \(UK\) Ltd Location List for Access & Ancillary Services](#), please complete this request form and e-mail to: DBCUK.Accessrequest@deutschebahn.com

All contracted services will be on a 'take or pay' basis in line with [DB Cargo UK - Facilities Access Contract Template](#)

***For service requests less than 24 hours prior to operation contact DB Cargo Duty Manager - Tel: 01302 575047 & e-mail the completed request form to: ProductionDutyManager@deutschebahn.com; DBCUK.Accessrequest@deutschebahn.com**

Customer Details							
FOC/TOC Name:		Customer Name:		Application Date:			
Requested By:		E-mail:		Tel:			
Details of Request							
Location:						Commencement Date:	
Requirement (brief description of service required)							
Access Terms (Please select option required)	Contracted - 10 or more services per week	<input type="checkbox"/>	Over 24 hours notice	<input type="checkbox"/>			
	Contracted - Fewer than 10 services per week	<input type="checkbox"/>	Under 24 hours notice - request through DBC Duty Manager*	<input type="checkbox"/>			
Details of Service Required							
Days/Dates Required (please specify)	Times Required (please specify)	Train Characteristics					
	Arrival Time		Head Codes		Weight		Wagon Type
	Departure Time		Length		Commodity		Dangerous Goods (Y/N)
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	Departure Time		Length		Commodity		Dangerous Goods (Y/N)
Ancillary Services Required - If requirements are unique to each service please specify in the additional information section below							
Loading Requirements		Train Preparation		TOPS Reporting			
Un-loading Requirements		Load Examination		Shunting Requirements			
Additional Information (Please Specify)							

For access to manned locations outside of the stated opening hours, such access will be considered upon request. Additional staff may be arranged to meet a specific need for which extra charges would apply or by permitting "self-supply". For manned and unmanned locations all access will be in accordance with the Safe System of Work (SSoW), for self-supply locations these may need to be re-written to accommodate

The processes for requesting access to DB Cargo rail service facilities and deadlines for handling such requests are in accordance with the *Rail Freight Industry Code of Practice* https://orr.gov.uk/data/assets/pdf_file/0015/6414/freight-access-code-of-practice.pdf

DB Cargo's General Terms & Conditions for rail access and related services are in line with [DB Cargo UK - Facilities Access Contract Template](#)

For information relating to charges for rail service facility access and any rail related services please refer to [DB Cargo UK Access Rates](#). Access to DB Cargo facilities which are operated by a third party may require additional permissions and charges

Information regarding any temporary restrictions or changes that have the possibility to impact on DB Cargo rail service facilities is communicated in accordance with [DB Cargo UK - Facilities Access Contract Template](#)